



# COMMISSION SPECIAL MEETING AGENDA

## Port of Seattle Commission

Bill Bryant  
John Creighton  
Patricia Davis  
Lloyd Hara  
Gael Tarleton

Port of Seattle  
Commission Chambers  
P69, 2711 Alaskan Way  
Seattle, WA 98111

### SPECIAL MEETING

**Date: November 30, 2009**

**Please note changed convening date.**

## Chief Executive Officer

Tay Yoshitani

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Port Commission  
**(206) 728-3034**  
Meeting and Agenda  
Information  
**(206) 728-3222**

**Port of Seattle:**  
*Creating Economic  
Vitality Here*

**Business Strategies for 2003-2007:**

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

### ORDER OF BUSINESS

- 12:00 p.m.** 1. Call to Order  
Recess to:
- 1:00 p.m.** 2. Executive Session, if necessary\*  
Call to Order or reconvene to Open Public Session
3. Approval of Minutes  
4. Special Order of Business  
5. Unanimous Consent Calendar\*\*  
6. Division, Corporate and Commission Action Items  
7. Staff Briefings  
8. New Business  
9. Policy Roundtables  
10. Adjournment

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION\* - Pursuant to RCW 42.30.110, if necessary.

### 3. APPROVAL OF MINUTES

Approval of minutes for the Special Joint Meeting with the Port of Tacoma on October 12, 2009; and the Regular Meeting of October 13, 2009.

### 4. SPECIAL ORDER OF BUSINESS

None.

### 5. UNANIMOUS CONSENT CALENDAR\*\*

**Notice: *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately***

- a. Authorization for the Chief Executive Officer to execute an Operations and Maintenance Agreement with Sound Transit to establish responsibilities at the Link Light Rail Airport Station at Seattle-Tacoma International Airport for a total of \$3,000 net of reimbursement. ([memo and Operations and Maintenance Agreement enclosed](#))

\* An Executive Session may be held at any time after the convening time, if necessary.\*\* Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item. \*\*\* Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

**5. UNANIMOUS CONSENT CALENDAR Continued**

- b. Authorization for the Chief Executive Officer to execute a professional services Indefinite Delivery Indefinite Quantity (IDIQ) contract for architectural services totaling \$750,000 for three years in support of upcoming capital improvement projects at the Port of Seattle. ([memo enclosed](#))
- c. Agreement for early termination of Clear Channel Outdoor, Inc.'s leaseholds and settlement of any claims related to the removal of certain signs on Port-owned property acquired for the East Marginal Way Grade Separation Project.

**6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS**

- a. Commission determination that a competitive solicitation process is not appropriate or cost effective and that the contract with Herbert Engineering Corporation for the Green Gateway Study is therefore exempt from the requirements of RCW 53.19.020(5) so that Herbert Engineering Corporation may continue to develop the Green Gateway Study for a period of three years during which, under existing authority and limitations, the Chief Executive Officer may enter into service agreements with Herbert Engineering as required. No additional funds are requested at this time. ([memo enclosed](#))
- b. Authorization for the Chief Executive Officer to complete contract documents; execute, award, and amend outside professional services agreements; perform construction services; perform testing services; perform contract administration and execution; and perform pollution remediation activities relating to environmental reserve funds in 2010, including environmental investigations, studies, and cleanups on Port properties for a total authorization of \$13,141,000. This authorization is for the Environmental Reserve component, which totals \$7,548,000, plus the portion obtained from cost-sharing agreements where the Port holds contracts on behalf of others, which totals \$5,593,000. ([memo enclosed](#))

**7. STAFF BRIEFINGS**

- a. Update on Port Reform Initiatives. ([memo](#), [PowerPoint 1](#), [PowerPoint 2](#) and [PowerPoint 3](#) enclosed)
- b. Briefing on On-Demand Taxi Services at Seattle-Tacoma International Airport. ([memo](#) and [RFP Summary](#) enclosed)
- c. Terminal 5 Maintenance Dredging Update. ([memo](#) and [PowerPoint](#) enclosed)
- d. Briefing on Proposed Replacement of the Fishermen's Terminal C15 heating, ventilating and cooling system (HVAC.) ([memo enclosed](#))
- e. Update on Emergency Management Planning – Green River Flooding. ([memo enclosed](#))

**8. NEW BUSINESS****9. POLICY ROUNDTABLE**

None.

**10. ADJOURNMENT****PUBLIC TESTIMONY PROCEDURES**

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)